

Agenda Item II.b.

ICR Governing Board Meeting October
16, 2024 1:00 – 2:00 pm

Meeting By Zoom: <https://csupueblo.zoom.us/j/91807976090>

Meeting Minutes:

In Attendance: Dr. Cinnamon Bidwell, Dr. Jon Reuter, Dr. John Harloe, Mr. Sherard Rogers, Mr. Michael Hennesey, Dr. Joanna Zeiger, Dr. Melissa Reynolds, Mr. Michael McMaster, Ms. Emma Hudson, Mr. Dieter Raemdonck, Dr. Jeff Smith, Dr. Chad Kinney, and Ms. Wendy Fairchild

Not in Attendance: Dr. Malik Hasan, Mr. Scott McWhorter, Ms. Elyse Contreras and President Armando Valdez

- I. Welcome (1:00-1:02pm) Dr. Reuter
- II. Consent Agenda (1:02-1:05pm) Dr. Reuter
 - a. September Board Meeting Minutes
 - Dr. Bidwell would like to revise the minutes more concise
 - Dr. McMaster says we do not need to record so many notes in the minutes
 - Dr. Bidwell motions to revise and Dr. Reuter seconds – all agree
 - Will look to approve at the Nov. meeting
 - b. RFA 2021 ROI Generic Document
 - c. RFA 2021 Infographic
 - Feedback included Dr. Reuter wanting to see the color green, Mr. Raemdonck and Ms. Hudson suggested removing the logo in the background to make less busy
 - **Dr. Kinney will revise and share with group later.**
- III. Government Relations Update (1:05-1:12pm) Emma Hudson and Dieter Raemdonck
 - Emma Hudson – unfortunately revenue forecast recently demonstrated poor budget outlook for FY26 - back filling, ARPA funds, etc. created this structural deficient. Substantial budget hole especially as related to Medicaid and dept of corrections – we are well poised and well-armed to convey benefits of ICR to the JBC – these will be difficult conversations.
 - Dieter Raemdonck – work of the ICR valued, cash fund is at risk – no ground swell of desire to take our funding –some meetings with legislators and more set to talk to members and do more outreach – gone well so far
 - Jon Reuter – timeline? When will the state finalize?
 - Dieter Raemdonck- late March but we should know much earlier.
- IV. Bylaws – Adopt Revisions (Redline draft distributed with the agenda; 1:12-1:25pm) Dr. Reuter
 - a. Discuss Revisions
 - b. Future Revisions
 - Jon Reuter – Board Chair removed as ex officio from all subcommittees.
 - Dr. Kinney – Fundraising/public relations committee or an ad hoc PR committee? May be too much for the fundraising to take on.
 - Kyle Blakely would be key to marketing – would fall to him.
 - Dr. Harloe – ad hoc is best for now because fundraising committee is busy.
 - Dr. Zeiger – would Kyle be part of Fundraising committee? Would be useful if so.
 - Dr. Kinney- leave under ad hoc for now and if we further revise bylaws, we will add this at that time.

- Dr. Reuter – we have lots of committees and few members – stretched thin but great idea to add this.
 - **Dr. Kinney – Dr. Smith could arrange to treat marketing meeting as a subcommittee meeting and GB members could join at anytime as capacity allows – agenda shared with GB – will publicize** and please let Dr. Smith know if you are interested in attending.
 - Dr. Reuter - Motion to approve (Dr. Harloe and Dr. Bidwell)– all in favor and motion passes.
- V. SWOT Analysis (Draft distributed with the agenda; 1:25-1:35pm) Drs. Reuter and Kinney
- a. Discuss draft analysis and action plan – Held for next meeting to allow for Subcommittee updates.
- VI. Subcommittee Updates (1:35-1:52pm) Dr. Reuter and Subcommittee Chairs
- a. Research
- i. Recommended change RFA – number of applications and active projects
- Dr. Kinney - Committee working hard to look at RFA announcement and clarify this – recommendations to GB for consideration – slight change to eligibility – to encourage broad funding in Colorado of cannabis research, in favor of number of applications that can be given to PI in cycle (Chad added the following to chat:)
 “It is unlikely that the Institute will award a PI funding for more than one active ICR research project.
 For questions about eligibility please contact (csup_icr@csupueblo.edu or dushunte.carmon@csupueblo.edu)” – Corrected to include “Co-PI” as well
 We want to let PIs know that it is unlikely they will be awarded more than one award at a time – Elyse has a few other items including COI and wants to make sure this is up to snuff – we have time to address this with GB as months away.
 Some modifications in document are ready but not substantive – just for clarification purposes.
 - Option to make this change – Dr. Zeiger and Dr. Harlow make a motion and all are in favor.
- b. Fundraising
- i. Donor Prospects
- Dr. Harloe – 27 of February at SPUR campus – no state funds for alcohol so his company will step in – reaching out to law firms – sponsor tables, amounts to be determined – maintaining independence as throughline on everything. Bank account – still waiting on response – maybe private 501 3C with GB members interested in being a part of this. No 501’s can be approved by February anyway so now on the back burner. Emphasized we need all the help we can get. Thus far support has been forthcoming. Need to connect with those that prioritize cannabis research.
 - Dr. Kinney – if you know of any individuals who might wish to support cannabis research, please forward info Jeff and I – we will reach out to them – we need assistance here.
- ii. Donor Advised Funds
- Dr. Smith reaching out here but let us know if you know anyone – cannabis can be a bit tricky.
 - Mr. Hennesy – bank account question – some donors require 501c3
 - Dr. Kinney – discussed the CSUPs foundation office and ICRs donation button – this is a 501c3– foundation cannot accept donations from plant touching cannabis industry. A separate bank account needed so we can receive monies from industry or anything cannabis touching.
- c. Conference
- Dr. Zeiger - Nail down date and time – waiting on site assessment of second space – conference will be in Portland – looked at hotel with meeting space but rooms are limited and pricy.
 - Dr. Kinney – thinks hotel was recommended by OSU and Daphne may have traveled to see the hotel – Chad will reach out and find more info.
 - Dr. Reuter – will number of attendees increase?
 - Dr. Kinney - To be determined – in person meetings have been in Colorado.
 - Dr. Zeiger – planning committee SOPs being created – session/abstract proposals – session proposals will be invited, then general proposals will be added – streamline with fewer sessions – aggregate this so no more than two sessions going on at same time.
- d. Budget

- Dr. Kinney – subcommittee has not met recently – we are working towards renewing our contact with Springer Nature – reviewed by General Council and now being reviewed by this subcommittee for any additional input.
- Dr. Reuter – subcommittee made recommendations for use of funds from vacant position – discussed 3 proposals from Chad, Jeff and Sang that would be fine so these were greenlighted – needs to be spent by end of year.

VII. Opportunity for fostering Collaborations with the Center for Medicinal Cannabis Research at the University of Utah (1:52-1:55pm) Dr. Kinney

- Dr. Kinney – started last year – Chad and Sang gave presentations – one day symposium runs all day in January – thought GB might like to attend – possible collaborations to discuss research that they are doing – they were very impressed by our conference and our annual report and attendance matches up with our SWOT analysis
- Dr. Reuter – agrees, great idea

VIII. Public Comment (1:55-2:00pm) Dr. Reuter

IX. No one present from the public