

Consent Agenda
Agenda Item II.a.

ICR Governing Board Meeting
June 26, 2024 1:00 – 2:00 pm

Meeting By Zoom: <https://csupueblo.zoom.us/j/91807976090>

Meeting Minutes:

In Attendance: Dr. Chad Kinney, Dr. Jeff Smith, Ms. Wendy Fairchild, Mr. Scott McWhorter, Dr. Jon Reuter, Mr. Sherard Rogers, Dr. Joanna Zeiger, Ms. Elyse Contreras, Mr. Dieter Raemdonck, Dr. John Williamson, Mr. Ean Seeb, Dr. Melissa Reynolds and Mr. Michael McMaster

- I. Welcome (1:00-1:02pm) Dr. Reuter
- II. Consent Agenda (1:02-1:05pm) Dr. Reuter
 - a. May Board Meeting Minutes
 - Dr. Kinney – mentions Dr. Bidwell emailed a recommended suggestion for edit related to the discussion about the proposals
 - Dr. Kinney – responding to a question about meeting recordings in Zoom – The ICR does not post the recordings on the website but we do archive them on the network drive for any future need.
 - Ms. Contreras – Has a change she would like to make to clarify one of her statements – she will send this to Ms. Fairchild
 - Elyse Contreras makes the motion to pass and Melissa Reynolds seconds - passes
 - b. Friendly Reminders and Other Information
 - i. In-person meeting (September 11, 2024) – topic ideas –
 - Expecting 11-13 people to attend
 - Dr. Kinney – We could invite Dr. Arain who begins next week so the Board can learn about expertise and his interests in research
 - SWAT Analysis to monitor action steps
 - Mr. McWhorter - Rescheduling of marijuana – how does this impact ICR
 - Dr. Reuter says the Ad hoc committee can address this
 - Mr. Seeb shared brief update that Colorado will be submitting comments. Representatives of different agencies met including Ms. Contreras and Dr. Williamson's
 - Mr. Seeb said Governor agrees one submission from State of Colorado made up of different agencies to include ICR – Dr. Williamson discussed strategy and template to consider using – we are engaged
 - ii. Conference Silent Auction
 - iii. Gov. Board/ICR Reception – Conference.
 - c. RFA 2024 Research Projects Selected for Award
 - Dr. Kinney – Fringe benefits discussion - rate has changed and will indirectly impact the RFA as impacts budget – about \$33,000 cant go to research projects, but outside of our control – initial impact was in question – turns out the \$33,000 would not have changed the outcome
 - d. Website – Search Engine Optimization update
- III. Government Relations Update (1:05-1:13pm) Amber Valdez and Dieter Raemdonck

Mr. Raemdonck – primary yesterday, moderate members did better at primary – **finalizing the list for invitees for the reception at the conference– Pueblo Delegation, JBC Members, Ranking members of the two education committees, and Ft. Collins members. He will get us the names soon.**

- IV. Limited Annual Report Update/Preview (1:13-1:23pm) Dr. Kinney and Ms. Fairchild
- a. Table of Contents
 - Dr. Kinney - Finalizing budget and new awarded projects information so the final draft is forthcoming
 - b. Preview of available content
 - Electronic copy will be posted on the website, hardcopies will be created
 - Distribution of the Annual Report is important –
 - Dr. Reuter asks if JCR can highlight our report
 - **Marijuana Moment news blog – Ean Seed recommends reaching out to them And can connect Chad to editor**
 - **Connect with COMS? Opportunity to engage with Governor’s office – maybe CDPHE could disseminate this? Encourages sending this via email to Conner or others to boost the AR and messaging –**
 - **Dr. Kinney can distribute via Truman Bradley so that industry in the state can get a sense of the work that the ICR is doing.**
 - **Mr. Seeb - Maybe national trade associations, US Cannabis Trade Assoc. , Cannabis Coalition, Cannabis Regulators and others. Use this leadership to help distribute this. Also reach out to Dominique Mendiola who is the new president of the National Cannabis Regulators Assoc.**
 - **Ms. Contreras – can share with her group Council of State and Territorial Epidemiologists**
 - **Mr. Raemdonck – will share with JBC, the appropriations members and the Pueblo delegation with talking points in mind**
 - c. Dissemination
- V. FY24 Closeout Preview (1:23-1:33pm) Dr. Kinney
- Dr. Kinney - Where money has gone – discussed role forward and etc. Highlighted research as largest expense then personnel – operating costs – over 4.2 million available due to statutory role forward authority for research– spent just over 3.8 million
 - Role forward nearly identical as last year, for same reason – research monies unused
 - Dr. Reuter - Did any research projects lose their allotted monies?
 - Dr. Kinney – one researcher did not reach the threshold for allowable roll forward and will give up some research dollars and some of the projects that just concluded did not spend all of their funds.
 - For projects continuing, up to 25% is rolled forward until next performance period as with NIH.
 - Mr. McWhorter says this looks very good – better than past years
 - Dr. Kinney – no significant changes to staff while increasing number of projects
 - Ms. Contreras – role forward – is this for studies still in process or left over from projects concluded?
 - Dr. Kinney – predominately for projects continuing next year in order to meet objectives – for all those projects that concluded in May there is a small amount (about 35,000 based on current estimate) at the end of the project. All roll forward dollars are used to support research.

- Ms. Contreras – again mentions that Dushunte attending this in person meeting will be helpful
- Dr. Kinney – rolled forward authority will be expanded next FY to allow for 1-year of no cost extension on projects, which is a common action by funding agencies.

In-person Meeting (1:33-1:40pm) Dr. Reuter

a. Updates

- Dr. Reuter has conference room reserved – Sept 11 with free parking – near his office

b. Topics

- Research Presentation from Dr. Park
- Dr Kinney suggest inviting new Public Health Researcher, Dr. Arain, and meet with him to learn of his expertise and areas he will be pursuing
- SWAT analysis
- Ms. Contreras- Bylaws and member attendance
- Dr. Reuter feels attendance is much more robust than in the past– might be good if not many attend participated in the proposal review process. How many participated?
- Dr. Kinney – Only 50% of Board members that could participate did participate - critical that as many board members that can do participate in part– please suggest process improvements.
- Dr. Reuter says this should be further discussed and figure out route cause – will be added to the agenda

VI. Subcommittee Updates (1:40-1:55pm) Dr. Reuter

a. Fundraising

i. Accounting options

- Dr. Kinney – separate account with treasury not working out – now looking to work with CSUP Foundation – they can accept gifts from individuals and organizations. He met with Foundation and was **asked to share info about the fundraising campaign with the Foundation Board** – specifically interested if foundations that have an association with cannabis industry but not plant touching can make donations – might be possible for the ICR do directly accept these donations because foundations are not pursuing tax benefits – a mechanism where potential sources can be accepted in one form or another – feeling we are closer to getting this figured out. But plant touching businesses are still unable to donate.

ii. Next Steps

iii. Conference Reception – Invitee List

b. Conference

i. SOPs

- Dr. Zeiger - SOP needed – come up with streamlined process – smoother transition from year to year – liaison for ICR side. Reach out to past committee member to see who can be multiyear member – then meet with GB
- Dr. Kinney – OSU liked these ideas very well – Dr. Zeiger will meet with OSU to create vision to paper as next steps
- Schedule available on CRC website DR. Zeiger is very excited -

ii. Multi-year Chair and Committee

iii. Conference Schedule Preview

c. Research

- Work with Wendy to get these meetings on the schedule

VII. Public Comment (1:55-2:00pm) Dr. Reuter

- **Mr. Seeb – asks Dr. Kinney to please send him information related to the request for the Governor to participate – SR number**

Agenda Item II.b.

In-Person ICR Governing Board Meeting
September 11, 2024 Boulder Colorado
Moderated by Kyle Blakely

Research

- Research Presentation – Dr. Sang Park
- Planned Research Presentation – Dr. Mudassar Arain
- ICR Research Funding
 - RFA Award Process/Contracting – Mr. DuShunte Carmon
 - Initial Contracts
 - Contract Amendments
 - Roll Forward
 - Annual Reporting Process for PIs – Mr. DuShunte Carmon
 - Improvements – Consistent formatting of publications and presentations
- Process Improvements
- Outcomes of Projects that concluded in May 2024

Bylaws

- Review and identify area for update or revision
- Participation in proposal review process
- Process improvements to improve participation

Cannabis Rescheduling

- Implications for Research
- Implications for the ICR
- Implications for state markets
- Opportunities

SWAT Analysis

- Review last SWAT Analysis
- Update

Fundraising mechanisms