

Consent Agenda:

Agenda Item II.a.

ICR Governing Board Meeting

May 22, 2024 3:00 – 4:00 pm

Meeting By Zoom: <https://csupueblo.zoom.us/j/91807976090>

Meeting Minutes:

In Attendance: Dr. Joanna Zeiger, Ms. Elyse Contreras, Pres. Armando Valdez, Dr. John Harloe, Mr. Ean Seeb, Ms. Ali Leonor, Dr. Malik Hasan, Dr. John Williamson, Dr. Jon Reuter, Dr. Chad Kinney, Ms. Wendy Fairchild – Dr. Hasan Left early, Dr. Jeff Smith joined late

- I. Welcome (1:00-1:02pm) Dr. Reuter

New Business

- II. Board Discussion of Highly Rated Applications for Research Funding (1:02-1:40) Dr. Kinney
 - a. Discuss merits of top proposals
 - Would like to have these back by Wednesday May 29th.
 - Not everyone has submitted a COI. We still need them from Dr. Hasan or Mr. Rogers, and President Valdez. Please submit these as soon as possible.
 - Ms. Contreras suggests if these are not yet submitted, perhaps they should step out
 - Dr. Reuter inquired if he needs to step away if the projects that he identified has having a COI are discussed.
 - If a COI, publicly declare if conflict if recognized and refrain contributing to the discussion
 - Dr. Hasan – does this suggest general COI or specific? Dr. Kinney says specific to association, i.e., with same academic unit as an example.
 - Dr. Kinney asks for feedback about proposals: supporting undergrad institutions as an example
 - Dr Reuter – Application 330- background policies and procedure s- ½ funding to outside Colorado (Canada) – feels this is not suitable for our funding; Dr. Hasan supports funding the proposal if the merits warrant; feels could be good to support international research, but others say the proposal not well written
 - Dr. Williamson says without having provided previous warning about out of state partners the decision should be based solely on merit, not collaboration – may want to change for next year – strongly suggests we not do this
 - Mr. Seeb- ICR is number 1 funding source for this type of thing – we should do what we can to build reputation of the institute – in opinion add international notch in belt to assist reputation – not speaking to merit of proposal but could be good to consider funding things outside of Colorado/US.
 - Ms. Contreras – refer to the RFA, Dr. Kinney says PI must be in Colorado, but collaborators can and have been outside Colorado – agrees with Dr. Williamson, don't change this now.
 - Dr. Harloe asks for name of CI-PI outside of Colorado. Identified as Zamir Punja
 - Dr. Zeiger felt 4 stood out – project 335, 336, 311 and 332 – feels they are the strongest – feels these have strong support for all 4 parameters, good comments, personnel, statistical info, diversity of projects/outcomes. Potential important clinical implications.
 - How do we resolve any issues raised by reviewers – Dr. Kinney will pay attention to the reviewer comments – will scrutinize this budget – shared

example from Australia

- 329 and 336 from the same research lab – both ask for 3 years of funding – recommend only one be awarded unless different individuals. Dr. Zeiger identified 336 as a better proposal.
 - Dr. Reuter – had they justified two awards? Dr. Kinney says PIs may be handling more than one project at once and shouldn't be surprised by this.
 - Ms. Contreras – Let's not hash out all issues one by one here
 - Ms. Contreras - Application 322 – concerned that this is not cannabis plant research but rather research studying synthetically created cannabinoids;– asks how others feel; Dr. Zeiger had same concerns.
 - Dr. Kinney asks for final scores by next Wednesday (May 29th) – want to stay on track for projects to start Sept 1st
- b. Address preference/priority for Cannabis Research at Colorado Undergraduate Institutions (CRCUI) Award
- c. Final scores by 5/29/24

III. Consent Agenda (1:40-1:42pm) Dr. Reuter

- a. March Board Meeting Minutes
- Approved for both March and April- Motion by Dr. Zeiger – Seconded by Dr. Harloe – Ms. Contreras abstained from the vote related to the minutes for March since she was not at the meeting but approves April
- b. April Board Meeting Minutes
- Approved
- c. Summary NIH RFA-AT-24-006 Application – National Cannabis and Cannabinoid Resource Center

IV. In-person Board Meeting (1:40 – 1:55pm) Dr. Reuter

- a. Location and Date(s)
- Invite Kyle to moderate – Dr. Reuter proposes location in Boulder – Need to identify the Date? Could be in Ft. Collins scheduled around the conference? Dr. Zeiger says did not care for this idea
- September is a popular time (Dr. Reuter, Dr. Zeiger, Dr. Harloe midweek best, Doodle poll for first two weeks of September. **Wendy will send out a Doodle Poll**
- b. Meeting Moderation
- c. Suggest a Topic
- Help Kyle to address pertinent topics – lets formulate ideas to send to him
 - Fundraising mechanisms
 - Review research that comes to an end this year – review outcomes
 - Ms. Contreras suggests inviting DuShunte to participate in walking the Board through the RFA process, especially reporting, and engage in any discussion on possible improvements.
 - Dr. Harloe - Update contracts and bylaws
 - Mr. Seeb echoes what Ms. Contreras request to discuss the research reporting process – acknowledged frustration regarding fully realized outcomes due to time limits related to research funding from other organizations. Does not want to see this happen with any research funding through the ICR.
 - Dr. Kinney shared two PIs have asked for extension on final report as they are still working on the final portion of project – we can create a contract amendment that shows final report will be submitted. We collect publication information from PIs for our Annual Report
 - Dr. Harloe can work with Michael to create contracts if needed – Dr. Kinney -

The ICR has standard contracts and amendments that it uses. General Counsel reviews these. He appreciates Dr. Harloe's offer help and will follow up as needed

- **Send ideas for the in-person meeting to Dr. Kinney if they come up**
- **Dr. Zeiger's idea about a society – ideas on how to make this happen**

V. Subcommittee Updates (If time allows) Dr. Reuter

- Dr. Zeiger - Agenda items – come up with standard operating procedures – how to review an abstract, session proposals, track chair etc. Question asked at every meeting so would like documents for the conference and refine what we are asking for. Work on verbiage that is on the website. Continuity of process - possible 3-year chair position with honorarium. Create some type of society that might draw participants to conference and notoriety – need to try and engage medical society
- Ms. Contreras – brief meeting – trying to plan out schedule to meet and Dr. Kinney will send out a timeline – implement and make changes in advance of RFA due dates
- Dr. Harloe – decision makers didn't seem to know what we were talking about – need this done by August

VI. Public Comment (1:55-2:00pm) Dr. Reuter

- Dr. Kinney acknowledges Mr. Dushunte Carmon and Dr. Williamson's hard work on the proposal review process
- We have hired the new staff researcher, public health scientist, Dr. Mudassar Arain, beginning in July – complements rather than duplicates expertise in the ICR.
- Dr. Reuter – 4 proposals from primary undergraduate institutions – please identify the one you would like to fund – Dr. Kinney will only use the board's input; Dr. Kinney will not weigh in on these due to conflict of interest.