

Consent Agenda – May 2024

Agenda Item IIIa.

ICR Governing Board Meeting Minutes March 20, 2024 1:00 – 2:00 pm

Meeting By Zoom: <https://csupueblo.zoom.us/j/91807976090>

Meeting Minutes:

In Attendance:, Mr. Sherard Rogers, Dr. John Harloe, Dr Jon Reuter, Dr. Melissa Reynolds, Dr. Cinnamon Bidwell, Dr. Joanna Zeiger, Mr. Ean Seeb, Ms. Amber Valdez, Mr. Dieter Raemdonck, Mr. Kyle Blakely, Dr. Chad Kinney, Dr. Jeff Smith, Ms. Wendy Fairchild, and Dr. John Williamson.

- I. Welcome (1:00-1:02pm) Dr. Reuter
- II. Consent Agenda (1:02-1:05pm) Dr. Reuter
 - a. Minutes from Jan 17, 2022
 - Correcting Dr. Zeiger’s name
 - Dr. Zeiger approves, Mr. Sherard Roberts Seconds - Approved
 - b. Information on where to direct parties interested in serving on the Board.
 - c. Updated RFA 2024-LOI Data with comparable data from RFA 2023 (Estimated Funding Request by budget range added)

New Business

- III. Government Relations – Brief Check in (1:07-1:17pm) Amber Valdez and Dieter Raemdonck
 - Raemdonck – good news JBC finalizing budgets but overspent – likely going to need to reduce commitments for the marijuana tax fund, but does not appear that the ICR is likely to be considered for a budget reduction – budget must close this week – will send Dr. Kinney updates– Ms. Valdez – good news the roll over authority has been approved to be increased to \$700,000 – this will allow up to 25% roll forward or no cost extensions for all projects– big win for the researchers going forward – takes effect next fiscal year.
- IV. Review of Website and PR Data (1:17-1:27pm) Mr. Blakely and Dr. Smith
 - a. **Pre-read: Website and PR Summary**
 - Dr. Bidwell asks Mr. Blakely to walk through the highlights.
 - Mr. Blakely added an analytics tool and February is first full month of data. He shared metrics with GB and discussed these metrics in more detail.
 - Dr. Reuter wonders if demographics can be assessed. **Mr. Blakely will investigate.**

b. Interpretation of Website Data and Opportunities

c. PR Data

- July 1 began – total viewers, value of coverage – uses Critical Mentions to track this to include public relations activities, articles published.
- Dr. Bidwell asks what the takeaway is and what will be done with these metrics.
- Mr. Blakely will be using search engine optimization tools for our website -hoping for correlation with PR metrics and press release.
- Website has news stories posted.
- Dr. Reuter - Does anyone from news agencies reach out to us or are we reaching out to them?
- Mr. Blakely -We are reaching out to them but this should change over time as PR expands and positions ICR as experts in the field.

V. Draft FY25 Budget – Budget Subcommittee (1:27-1:42pm) Dr. Reuter and Dr. Kinney

a. **Pre-read:** Draft budget with notes.

- Dr. Kinney shared draft budget – Notes available where red triangles appear in the cell on the spreadsheet. This can help provide some context to the numbers included. The carry forward for a given year appears as unspent funds at the end of a fiscal year actuals, which has been included for FY 23.
- Mr. Ean Seeb – JBC should conclude today.
- Dr. Reuter - If we don't hire researchers does the money roll over? Dr. Kinney says we have the potential to roll money forward, but no clear answer – It will depend on the spending behavior of the PIs for the currently funded projects.
- Dr. Kinney further explained research monies.

b. Initial Board feedback for the Subcommittee to consider.

VI. Subcommittee Updates (1:42-1:50pm) Dr. Reuter

a. Fundraising

- Dr. Harloe – Next subcommittee meeting will be next Monday – be thinking of potential donors and share a few names with the subcommittee.
- Dr. Kinney shares that we will need assistance from the Advancement Office at the University/System and we have a commitment for their help where they can– we will send the good prospects – we will be working with the Advancement Office to better define how we can partner.
- Dr. Reuter – asks about marijuana industry donating moneys – Dr. Harloe says it's moving forward and being discussed.

b. Research

- No updates – full applications to the RFA are due Friday – We do not yet know how many people that submitted LOIs will follow through with proposals.
- Dr. Kinney – The draft budget includes a line for Emerging Scientist – we

will be looking to adjust the timing of the awards so that PIs have a full academic year to work with awarded students. – might be a good topic for the Research Subcommittee to discuss in the near future.

- Dr. Zeiger asks that the ICR schedule a subcommittee meeting to discuss the Emerging Scientist process.
- Dr. Bidwell – where do things stand with internal applications that involve researchers throughout the state?
- Dr. Kinney – Old business – U24 is moving forward on this application – John, Jeff and Chad are co-PIs as is Dr. Jon Reuter – WSU, OSU, CSUP, UNLV, UGA and Oregon Health and Science University– grant writer is engaged in this process. They will review this and compare it to RFA – ICR is providing the leadership for the research support core (Core 3) – This will involve activities that build off of what we are already doing – such as the Conference, webinars, and managing a SEED grant competition. Further, Dr. Williamson is working on a request for congressional discretionary spending to support a statewide initiative related to cannabis research
- Dr. Williamson - Share our knowledge about SEED grants etc. and benefit the ICR – John Hopkins will submit, San Diego group, U of Miss will submit, reviewers will get good eye full of the ICR during review.
- Dr. Williamson - Congressional Initiative spending – coming quickly – due in a week – not hard, will be doing one for the ICR – looking to work through the university/system via lobbyist to submit the request on behalf of the ICR.
- Dr. Harloe – If additional assistance is needed perhaps Deanna can be on call and may be able to answer questions.
- Dr. Kinney – key is whether CSUP has other priorities they may want to move forward – no direct competition with this alternative approach. If something is funded, we still need CSUP support so may not be a big difference in how funds are handled.
- Dr Williamson– proposal will go to some agency to decide if they want to support – senators want to support something that will reflect positively for their constituents. – good for the ICR to pursue impaired driving as a topic – perhaps a mini-institute within the ICR focused on impaired driving. Applications are very easy to assemble – but it can be hard to determine what group or agency to send to – the department of Labor is a good one to go for.
- This topic would allow us to reach out to agencies like DOT and AAA and NIH – Feels he can put this together in a week and wouldn't hurt us. Happy to have the support of GB.
- Dr. Bidwell – inquired about the status of bringing on experts with cannabis research – align with Dr. Park
- Dr. Kinney – interviews are in process.
- Dr. Reuter asks John to send out a draft for review if needed, next week.

c. Conference

- Set up meeting.

Old Business (1:50-1:55pm)

- VII. Brief Updates - NIH U24 Application (Resource Center for Cannabis and Cannabinoid Research)
- VIII. Research Dissemination Strategies
- IX. Review of by-laws: consider any appropriate revisions.
- X. Public Comment (1:55-2:00pm) Dr. Reuter

No public comments –