



ICR Governing Board Meeting Minutes

February 10, 2023 12:00 – 1:00 pm

Meeting By Zoom:

<https://csupueblo.zoom.us/j/94716990351>

In attendance:

Dr. Cinnamon Bidwell, Dr. Jeff Smith, Mr. Kyle Blakely, Dr. Joanna Zeiger, Ms. Elyse Contreras, Dr. Jon Reuter, Dr. Malik Hasan, Mr. Dieter Raemdonck, Mr. Sal Pace, Dr. John Williamson, Ms. Wendy Fairchild

Absent: Mr. Sherard Rogers, Mr. John Lord, Dr. Tim Mottet, Mr. Scott McWhorter

- I. **Welcome:** Dr. Bidwell welcomed the board.

- II. **Approval of consent agenda including minutes from December and January:** Quorum was not reached, no vote was taken and the minutes from December and January remain un-approved.

- III. **Marketing project update with Dr. Smith and Kyle Blakely:** Mr. Blakely is coordinating press releases with the campus Communications Office and announced that the first one has gone out to advertise the ICR and its funding opportunities. Mr. Blakely presented several tag lines for discussion and it was suggested by the board that the emphasis on Colorado be reduced to appeal to a wider, national and international audience. Mr. Blakely will send out more ideas for the group to review. Dr. Zeiger loves suggested adding mission statement-oriented short taglines. Dr. Reuter suggested we don't repeat words. Mr. Blakely has been working with Dr. Smith and CSUP to rebuild website so we will be independent of the CSUP site. The vision is for a broad and attractive appeal with content that will elevate the profile of the ICR. Mr. Blakely will present prototype to the group in the coming months. Dr. Kinney reminded Mr. Blakely to avoid any disruption to the existing website especially regarding RFA and CRC Conference information. In conclusion Mr. Blakely offered to act as the facilitator for the board retreat.

- IV. **Lobbyist update with Amber Valdez and Dieter Raemdonck:** Mr. Raemdonck informed the board that the budget process is slow this year due to newly the large fraction of new legislators and will not likely be completed until late March. He is working on meetings with State Representatives from Pueblo and would like them to be champions for the ICR. He continues to keep lines of communication open with Ian Seeb, and is watching new marijuana bills that are being introduced to see how the ICR might participate. He also indicated he is working with Daphne Plump to facilitate legislator participation in CRC23.

- V. **Discussion of FY22/23 ICR budget adjustments were led by Dr. Smith:** Dr. Smith indicated that a budget surplus of \$80-90K is likely for the current fiscal year budget with savings primarily from staff-salaries, staff operating and travel expenses, and unspent funds from the Emerging Scientist program. Dr. Smith proposed retaining the original purpose of the emerging scientist program by using its surplus funds to support research support for the ICR's research programs

involving Dr. Park and his students, including increased stipends, computing resources and research supplies. Dr. Smith also proposed using salary savings for a collaboration with CSU Pueblo to pay for grant writing services by Hanover Research with an aim to increase independent research funding for the ICR. He further explained that the cost to the ICR of \$22,500 would be matched by CSU-Pueblo to provide the complete service and that this is an example of a benefit to the ICR of being housed at CSU-Pueblo. Dr. Smith also proposed that we allocate funds for website development, annual maintenance of the new website, facilitating the governing board retreat, and modest staff-salary increases. Dr. Reuter asked if the budget recommendations considered fiscal year roll-forward budgeting for the Hanover initiative, Dr. Kinney reminded the board that the roll forward provision of 25% is statutory and only allowable for research dollars. He further after one year the ICR and CSU-Pueblo could evaluate the benefit versus cost and renew only if both are satisfied. Dr. Williamson indicated that he is willing to organize the prioritization of Hanover efforts. Dr. Hasan suggested this is a strategic use of funds since the ICR may not get state funding at historical levels going forward. Dr. Bidwell noted broad board support for Dr. Smith's budget proposals and Dr. Smith indicated he will move forward with the budget adjustments.

- VI. **Planning for governing board retreat:** Dr. Smith indicated that scheduling efforts have not produced an agreeable date and time. Dr. Zeiger pointed out an apparent lack of commitment by the board to attend meetings. Dr. Williamson suggested using Roberts Rules so that the Chair can call a quorum when 50% are in attendance. It was also noted that the bylaws address the attendance concerns.
- VII. **Other Items:** Dr. Smith announced that board members are needed to serve on the Fundraising Subcommittee and the budget subcommittee and that the budget subcommittee would need to meet ASAP to render next year's budget before the end of March as required in the bylaws. Wendy Fairchild will organize these subcommittees before the next board meeting.